

Bucks County Rifle Association

Wendover Morris Ranges

Duties and responsibilities of range officers

1. Anyone who opens the range is deemed to be the range officer until someone else accepts responsibility for controlling the range.
2. A duty range officer should arrive in good time to open the range, hoist the **two** red flags and be ready to start the first detail on time.
3. The toilets should be unlocked.
4. The range officer should print his name in the attendance register and see that all shooters print their names, club, status and season ticket number in the attendance register. Anyone who is not a full member of a club can only shoot under supervision and without disturbance to other shooters.
5. A range fee must be collected from anyone who does not have a season ticket. Money must not be left at the range under any circumstances. Make a note in the register of the total amount collected and take it away to give to the treasurer with a note of the date it was collected.
6. Range discipline.
 - a. See that shooters observe the instructions for use of the range. (they are on the table by the attendance book)
 - b. In the event that both the main range and the 50 metres range are required to be used a deputy range officer must be appointed to supervise the other range.
 - c. When shooting is in progress there must always be a range officer to control the range who is not engaged in shooting.
 - d. Details are intended to be for 20 minutes duration but exercise discretion when shooters are concentrating on league cards in difficult conditions.
 - e. The firing point must be supervised to safeguard equipment when shooters go forward to fix or change targets.
7. You are likely to be asked to sign and date shot competition cards as a witness by shooters when they have finished. You should be observant whilst controlling the range so that you can sign cards as a witness with confidence that they were shot in accordance with the rules for the competition.
8. In case of an accident, fire or other incident on the range call the emergency services. If a mobile phone is not available the nearest public telephone is in the square in Wendover.
9. See that shooters leave the range tidy when they go. Take charge of any lost property and leave a note with contact details by the attendance register.
10. At the conclusion of the shooting session lower the red flags and put them in the storeroom (spread them out if wet), see that no wind flags or target frames have been left out, lock the toilets and secure the range.

Notify Mike Rennie if anything untoward has occurred.

October 2013